



Elk River Police Department

Citizen's Academy

February 8 - March 29, 2017



The Elk River Police Department Citizen's Academy is a program designed to help strengthen the partnership between public safety professionals and the community by sharing information and promoting a better understanding of public safety services. It is an eight-week program that meets one night a week for two and a half hours.

Some of the topics covered include:

- ✓ K-9 Program
- ✓ Investigative Functions
- ✓ Firearms and Range Shooting
- ✓ Ride-A-Long
- ✓ Crime Prevention/CSO/Reserves
- ✓ Patrol Functions
- ✓ SWAT
- ✓ Drug Trends
- ✓ Evidence Processing/Crime Analysis
- ✓ Much more!

To participate in the Academy preference will be given to those who work or live in Elk River. Applicants must be 21 years of age or older and pass a criminal background check. Applications can be found on the city website at www.ElkRiverMN.gov under LINKS on the home page or picked up at the Police Department, 13077 Orono Parkway NW. Applications must be submitted in person to the Elk River Police Department by December 30, 2016, at 4:30 p.m. For questions regarding the Academy contact Linda Canton at lcanton@ElkRiverMN.gov.



Elk River Police Department Citizen's Academy Application Packet

Academy Dates: February 8 – March 29, 2017

Time: 6:30 p.m. – 9:00 p.m.

Application Deadline: December 30, 2016



Program Purpose: The Elk River Police Citizen's Academy is an intensive and interactive hands on eight-week course. Each evening class lasts approximately two and a half hours. The goal of the academy is to develop positive police/community relationships and expose participants to information and experiences that demonstrate our police operations.

This academy is an opportunity to increase communication and ongoing information sharing with participants and reduce misunderstanding regarding police operations. We encourage participants to share their ideas on how to control and prevent crime in the community. In return, we hope participants will use their experiences in the academy to educate others.

Our officers are looking forward to working with and getting to know citizens outside of their normal law enforcement work environment. If you are willing to make a commitment and become an involved citizen, we encourage you to apply.

Applicant Commitments

Attendance: You may only miss **one** class during the Academy. It is crucial that you attend all classes but we realize there are "life" instances where you cannot make every night. Class members are not permitted to select a substitute if he/she is unable to attend any or all classes.

Photography, Audio, Video: The Citizen's Academy may be videotaped and photographed for Facebook, local access television, and printed materials. Images of the video and/or photographs may also be used for promotional purposes. By participating in this academy, you authorize the City of Elk River to use these images for promotion of the Academy and at city functions and activities. You will not be paid for the use of images or video. No unauthorized audio taping, videotaping, or photography is permitted during the academy by academy participants.

Please complete the application and submit it in person to the Elk River Police Department, 13077 Orono Parkway NW, by **Friday, December 30, 2016, at 4:30 p.m.**

For questions contact: Linda Canton, Crime Prevention Specialist, 763.635.1265
or lcanton@ElkRiverMN.gov

The city of Elk River is an Equal Opportunity Employer and considers applicants for all positions on the basis of merit within the context of its unique business environment and without regard to race, color, creed, religion, national origin, sex, sexual orientation, disability, age, marital status, familial status, status with regard to public assistance, or any other characteristics protected by state or federal law.

Elk River Police Department Citizen's Academy Application

Applicant Information

Name (First, Middle, Last, Jr/Sr)

Other/Maiden Name: (if applicable)

Phone: Are you at least 21 years old: Yes No

Current Address:

City: State: ZIP Code:

Previous Residence (past 5 years) Attach Additional Sheets if Necessary

From (Mo/Yr)- To (Mo/Yr)	Street Address	City/Township (if applicable)	State	Zip	County

Employment Information

Current Employer:

Employer Address:

City: State:

Job Title: How long?

Driver's License Information

MN Driver's License Number: Class:

Emergency Contact

Name:

Address: Phone:

City: State: Zip Code:

Relationship:

List two references not related to you

Name:

Address: Phone:

Name:

Address: Phone:

List all previous traffic violations, citations and police contacts within the last five years.

Explain why you are interested in attending the Citizen's Academy

Elk River Police Department Citizen's Academy Application

Data Practices Advisory and Applicant Agreement

The Minnesota Data Practices Act requires that you be advised of the following information: As an applicant for the Elk River Police Citizen's Academy, you are being asked to provide private and/or confidential data about yourself which will be used to check criminal histories, arrest records, any law enforcement data and warrant information to determine your eligibility. You may refuse to provide this information, however should you refuse; the investigation cannot be completed and will result in your application not being processed. The information that you provide will be used by this agency to complete its investigation and may be conveyed to other law enforcement agencies.

I hereby certify that all the information provided on my application is true. I agree and understand that any false statements contained in the application may cause rejection of this application. I have read and understand the above Data Practices Advisory and I agree to allow the Elk River Police Department to run a Criminal Background Check on me for the purposes of determining my suitability for this program. I understand that I may be disqualified from the application process if I have a known criminal history, I am the subject of a protective order, or I have an extensive driving record.

Signature of applicant:

Date:

Applications must be dropped off at the Elk River Police Department and cannot be accepted by mail, email or fax. Applicants accepted into the academy will need to provide a photo ID the first night of class.

RELEASE AND INDEMNITY AGREEMENT

WHEREAS, the undersigned has voluntarily elected to participate in the Elk River Police Department Citizen's Academy. This will include a ride along as a passenger in a police department vehicle of the City of Elk River Police Department, Sherburne County, Minnesota, and to accompany police officers of said city while engaged in the performance of their duties, to study and observe for his/her own benefit, the functions and operations of the. Elk River Police Department and its personnel;

WHEREAS, the undersigned desires to do so at his/her own risk and recognizes the possible and inherent danger to his/her person and property resulting therefrom;

WHEREAS, the City of Elk River does not wish to be liable for any damages arising from personal injuries and/or property damage sustained;

WHEREAS, the undersigned acknowledges their responsibility to communicate any physical and psychological concerns that might conflict with participation and asserts that they are physically fit and mentally capable of participating in the Elk River Police Department's Citizen's Academy.

NOW THEREFORE, in consideration of being allowed to participate in the Elk River Police Department's Citizen Academy does hereby, for himself/herself, his wife/her husband, heirs, executor or administrator, and personal representatives:

- (a) Assume full responsibility for any personal injury or damage to his/her person or property which may occur, directly or indirectly; while in, on, or about any such police department vehicle, the police department premises or any part thereof at the City of Elk River Municipal Building, or while accompanying any police officers of the City of Elk River while in the performance of their duties;
- (b) Hereby releases the City of Elk River, its elected officials, employees, agents, and insurers ("Released Parties") from all claims, property damage, personal injury, and death resulting from the use of the facility and equipment or the undersigned's presence at the facility, whether or not caused in whole or part by the negligence of the Released Parties, and further agrees to hold harmless and indemnify the Released Parties from all such claims, damages, personal injury, and death, including reasonable attorney's fees. This Release does not apply in the event of the Released Party's gross negligence or willful and wanton misconduct.

I have read and understand the above agreement.

Applicant's Signature: _____

Witness: _____

NAME

TITLE

Date: _____