



Regular Meeting of the  
Elk River Public  
Library Board

Tuesday, September 27, 2016  
5:00 p.m.  
Elk River Public Library

## AGENDA

1. CALL MEETING TO ORDER
2. CONSIDER AGENDA
3. CONSENT AGENDA

Considered to be routine and noncontroversial by the Library Board and will be approved by one motion. There will be no separate discussion of these items unless a Board member, staff or citizen so requests, in which case the item will be removed from the consent agenda and considered under the regular agenda.

- 3.1 Secretary's Report
  - July 26, 2016 Meeting Minutes
- 3.2 Treasurer's Report
  - July and August 2016 Revenue and Expense Reports

4. OPEN FORUM

An opportunity for residents and guests to provide comments and feedback to the Library Board regarding items not on the agenda. Information provided in Open Forum will not be discussed by the Library Board; rather, the information will be referred to Board members and/or scheduled for discussion at a future meeting.

5. GENERAL BUSINESS

- 5.1 New Business
  - a. Review the Updated Elk River Public Library Community Room Use Policy and Application (Steve Benoit, Parks and Rec Dept.)
- 5.2 Old Business
  - a. Wayfinding Sign Examples (RaeAnn Gardner, Communications Coord.)
- 5.3 Library Grounds Report
- 5.4 Building Maintenance Report
- 5.5 Board Member Zone Updates
- 5.6 City Council Report
- 5.7 Patron Services Supervisors Report
- 5.8 Library Services Coordinator Report
- 5.9 GRRL Trustee Report

7. ADJOURNMENT

### Meeting Protocol

- No sidebar discussions
- No interruptions
- State your concern
- Ensure you understand
- Don't take things personally
- Adhere to time limits
- Come prepared
- Ensure all are heard

This agenda is available in alternate formats upon a 72 hour advanced notice. Auxiliary aids and services are also available upon a 72 hour advanced notice. Please contact the City Clerk at 763. 635.1000 to make a request. Examples of alternate formats may include: large print, Braille, audio tape, etc. Examples of auxiliary aids may include a sign language interpreter, assistive listening device, etc.